

PMO Manager – IT Department

As part of the agency's IT Department, the PMO Manager will develop project, system and/or section policies and establish systems/programming standards; plan and monitor systems projects and activities which may include systems integration; assist superiors with long range-planning and budget preparation; evaluate software and/or hardware products for acquisition; and meet with agency staff to discuss projects and resolve technical problems.

The PMO manager supervises and directs subordinate personnel and contract staff and performs project management functions for high-level and complex analysis and design of automated information systems.

This position will establish and manage a program office that manages agency projects while introducing policies and procedures to standardize the practice, and ensure they are followed. They monitor and manage the program and ensure that program objectives remain consistent with the overall business strategy and consult regarding business development efforts where needed. They ensure the quality and timeliness of all defined projects, manage inter-project dependencies and issues, and track, evaluate, and report project and program performance. They work with senior leadership to improve the agency's business and objectives.

This position develops and provides IT environmental documentation. They assist in the troubleshooting of IT service desk calls as it pertains to networking and software problems and consult with users on possible solutions. They participate in staff development/training, as directed. They participate in conferences, committees/workgroups and other department/agency meetings as requested.

The successful candidate will have a bachelor's degree in technology or a related area, PMP, Scrum Master or KT certification, and ITIL certification. They will have 10 to 12 years of experience in an advanced, fast-paced information technology environment managing a mixture of technology and business projects. They will have government experience in IT and three to four years of experience as a manager or supervisor of a PMO using mechanized, industry-recognized project management tools.

This position requires the completion of undergraduate core coursework in computer science, or completion of undergraduate core coursework in any academic major which included at least one course in each of the following: advanced-level computer programming language (for example, COBOL, Delphi, Java, Powerbuilder, Visual Basic, PL 1, SAS PCS, Pacbase, Full Visual Suite, Designer 2000, Developer 2000, C, C++, Visual C, ECL, or Visual Studio), logic-based mathematics, database concepts (for example, Oracle, Microsoft Access, Paradox, Sybase, IMS DB, DB2, Cache, DMS, or RDMS), computer systems analysis and design, and basic data processing concepts.

You can view a complete position description and get additional details about openings on our website at <http://childrenservices.franklincountyohio.gov/about/employment.cfm>